

VACANCY

Job title:	Senior Program Manager- HAST TA Support– WRHI - Gophelega
Type:	Permanent <input checked="" type="checkbox"/> Fixed Term <input type="checkbox"/> Temporary <input type="checkbox"/>
Main purpose of the job:	To provide technical support to the DOH Tshwane District HAST Programme Manager.
Location:	Tshwane
Closing date:	18 January 2022
<p>In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.</p> <p>Our Organisation maintains a Mandatory COVID-19 requirement and as such only COVID-19 Vaccinated incumbents will be considered for positions.</p>	

Key performance areas

- Provide technical support to the Acting District HAST Managers for the achievement of HIV and TB district priorities including 909090 strategy.
- Work closely with DoH and CoT Municipality and other Partners supporting the district on HAST Programme implementation
- Work closely with internal and external DoH Tshwane District and CoT PHC programmes to support HIV and TB services
- Sustain existing working relationship between DOH Tshwane District, CoT, Wits RHI and other partners in support of HIV and TB service delivery
- Develop and continue to adapt as needed a comprehensive strategy to achieve the 90-90-90 targets for DoH Tshwane and CoT
- Represent Wits RHI's technical and organizational strategic objectives
- Provide technical expertise at DOH, CoT, donor and other PEPFAR and stakeholder meetings
- Be the first point of contact for HAST related activities at DoH Tshwane and CoT.
- Support and manage the appropriate implementation of the Institute's technical strategy at DoH Tshwane and CoT
- Communicate agreed WitsRHI, DoH and CoT technical strategies to programmatic team members and managers.
- Identify areas in the relevant health care system that need to be strengthened to ensure effective implementation of the HI/AIDS and TB programme.
- Collaborate with other specialist teams and stakeholders at the Institute to review, develop new or revise existing strategies based on programme outputs
- Conduct site visits and support the programmatic teams to evaluate progress towards the achievement of programme objectives
- Support generation of reports on activity output
- Ensure appropriate dissemination of reports
- Support district planning processes for allocation of resources for HAST service delivery
- Support the District Acting HAST Manager in the management of HAST Programme allocated resources
- Provide technical support in allocation of Wits RHI resources with the Tshwane District and the City of Tshwane facilities amongst others
- Provide oversight to the Wits RHI resources allocated to the Tshwane District and the City of Tshwane for the support of HIV and TB services
- Support the Professionalization of the Tshwane District HAST documents management, reports, and submission

- Provide technical support for the Tshwane District Health Systems Strengthening (HSS) to improve HAST Services
- Support establishment of Tshwane District HAST Programme performance monitoring, evaluation and reporting systems at district and sub-district level
- Provide Technical Support for the Tshwane District HAST programme performance data monitoring, analysis, and reporting
- Support establishments of HAST programme Technical Working Groups (TWGs) and Task Teams (TTs) to monitor District HAST Programme performance
- Provide Technical Support for the development of Terms of References (TORs) to governs the HAST programme TWGs and TTs
- Support the convening of routine HAST programme meetings and reporting
- Provide regular update on HAST Programme to the PHC Director of Programmes as requested
- Support the District HAST Programme in implementing HAST programme policies and clinical guidelines
- Provide Technical Support in HAST Programme Capacity Building and Skills Development activities at various level.
- Take ownership and accountability for tasks and demonstrates effective self-management
- Apply project management methodology from project concept to completion
- Follow through to ensure that quality and productivity standards of own work are consistently and accurately maintained
- Maintain a positive attitude and respond openly to feedback
- Take ownership for driving own career development by participating in ongoing training and development activities such as forums, conferences, policy setting workshops etc

Required minimum education and training

- Relevant Nursing, Public Health, social Sciences Degree/ Post Graduate Degree (or equivalent)

Desirable additional education, work experience and personal abilities

- Experience working with donor driven programmes in the South African context.
- Experience and understanding of HIV/AIDS and TB management at PHC and hospital levels.
- Experience in training and capacity building.
- Ability to work independently and as part of a multi-disciplinary team.
- Adaptable, willing to take initiative. Strong organizational skills.
- Experience in quality Improvement methodology and stakeholder management..

Required minimum work experience

- 5 years' experience in HIV/AIDS, TB Management and Public Health Systems.

Demands of the job

- Able to work in highly pressurised and challenging environment.

Communications and relationships

Communicate effectively with WitsRHI and DoH Senior Management Team, Programme managers and coordinators, support staff as well as other external stakeholders.

Should you be interested in applying for this vacancy, please apply via the link on the career page. Please include the following documentation:

- ID/Passport, Qualification, CV, and Vaccination card.