

VACANCY

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| Job title: | Technical Lead: Care and Treatment – WRHI – CDC |
| Type: | Permanent <input checked="" type="checkbox"/> Fixed Term <input type="checkbox"/> Temporary <input type="checkbox"/> |
| Main purpose of the job: | Oversee the technical direction relating to the project. Provide technical expertise and lead activities related the delivery of HIV care and treatment services within designated districts, ensuring standards and quality of those services. Support senior technical managers to formulate and implement the project technical strategy in line with the program and organizational objectives. |
| Location: | Ekurhuleni |
| Closing date: | 15 October 2021 |
| In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto. Our Organisation maintains a Mandatory COVID-19 requirement and as such only COVID-19 Vaccinated incumbents will be considered for positions. | |

Key performance areas

- Support the District Programme Head and other Key Personnel and Senior Technical Managers in providing leadership and strategic direction for effective implementation of the project, to ensure integrity of the project.
- Lead the development and implementation of the project technical strategy within national, international and donor guidelines.
- Provide high level coordination for the technical strategy implementation including activities of District Implementation Teams
- Align project goals with donor strategic objectives and guidance.
- Communicate the Wits RHI project technical strategy to all implementation teams, senior managers and relevant stakeholders.
- Conduct project visits as needed and review project assessments to evaluate progress on implementation plans.
- Coordinate donor reporting, including planning meetings with District teams, M&E and finance teams.
- Lead the development of the annual work planning process in close collaboration with the District Programme Head and Gophelega Programme Head, District and Municipal Departments of Health and project partners.
- Support the writing and/or review of technical components of materials and publications related to the project.
- Ensure compliance with donor operational policies and regulations so they are aligned to the technical strategy.
- Work with Monitoring and Evaluation (M&E) staff to develop M&E frameworks and effectively track data/results.
- Comply responses to requests for information emanating from the donor.
- Coordinate reports on key achievements, challenges and any anecdotal success stories as requested by the donor or Wits RHI.
- Provide support to the District Programme Head to ensure adequate resources for programme implementation are available.
- Work with finance and relevant project staff to develop and track allocated project budgets and expenditures.

- Provide input as requested into donor financial compliance reports, including but not limited to annual Expenditure Analysis reports which require technical programmatic insight.
- Act as a point of contact (POC) for the relevant technical area for the DoH, partner organisations, donors and internal stakeholders where appropriate.
- Communicate with all levels of Wits RHI staff around the programme inputs and outputs.
- Communicate with local, regional and international collaborators and stakeholders.
- Provide feedback to internal and external stakeholders.
- Attend to all staffing requirements and administration.
- Supervise and manage the duties of subordinates to ensure optimal staff utilisation and maintenance of sound labour relations.
- Set and review work plans.
- Perform and facilitate performance development and assessments.
- Identify substandard performance by team members and take necessary corrective action.
- Coach and train subordinates and team members to ensure the acquisition of knowledge and skills required by the organisation.
- Promote harmony, teamwork and sharing of information.
- Take ownership and accountability for tasks and demonstrates effective self-management.
- Follow through to ensure that quality and productivity standards of own work are consistently and accurately maintained.
- Maintain a positive attitude and respond openly to feedback.
- Take ownership for driving own career development by participating in ongoing training and development activities such as conferences, workshops etc.
- Proactively builds relationships with other technical heads and readily offers support to colleagues within the Institute.
- Communicates proactively, frequently and clearly with other colleagues.

Required minimum education and training

- MBBCh, Nursing, Masters or Postgraduate degree in Public Health or equivalent.

Desirable additional education, work experience and personal abilities

- Post-graduate degree in related field.
- Experience working in a donor-funded environment.
- Specialized knowledge and demonstrated expertise in the area of comprehensive HIV and AIDS services which is necessary for strengthening service delivery at the national, provincial, district and facility/site level; Demonstrated leadership, management and change management ability, including the ability to manage a diverse team.
- Demonstrated history of influencing positive change with external stakeholders and developing and maintaining relationships at all levels of Wits RHI and partner organizations.
- Positive, energetic team leader with an ability to adapt to complex situations, manage stress, and deliver goals pro-actively.
- Organized with a thorough and accurate approach to work.
- Attention to detail.
- Experience of building cohesive, motivated high performing teams – professional coaching.

Required minimum work experience

- A minimum of 10 years of experience in expanding access to essential comprehensive HIV and AIDS services and a minimum 5 years senior management experience of complex projects.

Demands of the job

- National and international travel and overtime may be required from time to time.
- Must be contactable after working hours.



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- May be required to work at sites that are under resourced and operate in a highly pressurised environment.

Communications and relationships

- Maintain effective working relationships with Senior Management and Wits RHI staff at all levels.
- Communicate effectively with all external stakeholders such as donors, Department of Health (DoH), media, medical and academic institutions, community and other partner organisations.

Should you be interested in applying for this vacancy, please apply via the link on the career page. Please include the following documentation:

- ID/Passport, Qualification, CV and Vaccination card.