

VACANCY

Job title:	Programme Manager - HIV Testing Services (HTS) – WRHI - Gophelega
Type:	Permanent <input checked="" type="checkbox"/> Fixed Term <input type="checkbox"/> Temporary <input type="checkbox"/>
Main purpose of the job:	To lead implementation of HIV Testing Services (HTS) including modalities such as HIV Self Screening (HIVSS), Index Testing Services (ITS) and related outcomes by strengthening health systems in line with key DoH strategies and guidelines and developing, designing, and implementing HTS Quality Improvement Methodologies/Approaches.
Location:	Tshwane
Closing date:	23 November 2021
<p>In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.</p> <p>Our Organisation maintains a Mandatory COVID-19 requirement and as such only COVID-19 Vaccinated incumbents will be considered for positions.</p>	

Key performance areas

- Lead and support the implementation of CDC integrated HIV Testing Services including HIVSS, Index Testing, Recency Study, and related activities within the Gophelega supported district through technical and strategic guidance.
- Provide Technical Assistance, direction, programme implementation guidance and support to the Programme managers Counsellors and DCTs, to ensure delivery of the HIV/TB screening and Testing components of the Gophelega project.
- Assess planned activities, M&E data, and external developments within the field to improve outputs on an ongoing basis using agreed programme indicators including operations research indicators.
- Support the development and review of work plans and other programme documents for effective implementation of the HTS programme.
- Support the development of programme tools such as HIV counselling, HIVSS, ITS, Recency and other technical guidelines and contribute to the development of best practice reports, technical publications other programme documents as required.
- Regularly review and ensure compliance with the HIV RTCQI, POCT, IQC components of Quality Improvement at all supported cluster, in collaboration with other RHI Gophelega teams.
- Ensure the alignment of Gophelega TB/HIV activities within the supported district to DIP action plans.
- Undertake regular site visits to ensure and support implementation of activities according to plan.
- Participate in monthly progress meetings with the district team to monitor progress of the strategic plan and deliverables.
- Provide strategic direction and input to address identified gaps at the district level.
- Communicate HAST HTS quality improvement projects and activities specifically for TB/HIV collaboration to relevant stakeholders –internally and externally.
- Participate in regular planning sessions with the District management teams.
- Support the district in the development and implementation of QI programmes in relation to HTS collaboration.
- Facilitate the identification, planning, and execution of quality improvement projects throughout the district.
- Assume a lead role and develop HTS QI project plans identifying all aspects of the project including timelines for each task. Assure timely collection, processing and reporting of data per project.

- Offer technical support to DOH staff and internal DSD colleagues especially Counsellors and the DCTs on the implementation of HTS and QI activities.
- Serve as a champion, coach, and expert in quality improvement (QI) to ensure that Gophelega and other initiatives across Wits RHI effectively utilize QI approaches, methodologies, and tools to achieve outcomes.
- Regularly monitor the implementation and progress of QI activities according to QI methodology.
- Establish and manage effective working relationships with key partners internally and externally to coordinate projects.
- Establish linkages with the District HAST programme champions or task team leaders.
- Participate in all the activities of the district HTS programme team.
- Maintain close communication with the Wits RHI M&E team to ensure adequate and regular reporting of HTS programme data to district managers.
- Serve as a representative of the HTS programme on both internal and external forums / working groups within the supported district.
- Provide feedback to internal and external stakeholders on TB/HIV programme implementation and Quality Improvement initiatives.
- In collaboration with Gophelega managers, report on key HTS programme achievements, challenges, and successes according to programme reporting timelines, for internal and external reporting.
- Ensure high quality data is reported for the programme area according to reporting timelines.
- Ensure HTS programme data is regularly reviewed and analysed, gaps identified, and action plans or mitigation plans implemented.
- Disseminate accurate reports to internal and external stakeholders on an on-going basis.
- Support DOH in developing DIP monitoring reports, monthly and quarterly.
- Take ownership and accountability for tasks and demonstrates effective self-management.
- Follow through to ensure that quality and productivity standards of own work are consistently and accurately maintained.
- Maintain a positive attitude and respond openly to feedback.
- Take ownership for driving own career development by participating in ongoing training and development activities such as conferences, workshops etc.

Required minimum education and training

- Professional nursing or social science degree, diploma or equivalent.

Desirable additional education, work experience and personal abilities

- Sound technical knowledge of HIV Testing Services, PMTCT and TB-HIV integration.
- Knowledge of national and provincial health structures.
- DHIS/HTS module experience preferred.
- Experience working in a donor funded organisation / NGO or project-based environment.
- Knowledge of Health Systems and data management.
- Experience in training, material development and quality improvement.
- Exceptional organisational and administrative skills.
- Ordered and systematic in approach to tasks.
- Attention to detail.
- Pro-active, able to exercise discretion and independent decision-making.
- Able to prioritise own workload and work.

Required minimum work experience

- Minimum 2 years' experience in public health and HIV Testing services and Management.

Demands of the job

- National travel and overtime may be required from time to time.
- Must be contactable after working hours.

- May be required to work at sites that are under resourced and operate in a highly pressurised environment.

Communications and relationships

- Maintain effective working relationships with Senior Management and Wits RHI staff at all levels.
- Communicate effectively with all external stakeholders such as donors, Department of Health (DoH), media, medical and academic institutions, community, and other partner organisations.

Should you be interested in applying for this vacancy, please apply via the link on the career page. Please include the following documentation:

- ID/Passport, Qualification, CV, and Vaccination card.