

## VACANCY

<b>Job title:</b>	Counsellor (Community) – WRHI - Gophelega
<b>Type:</b>	Permanent <input checked="" type="checkbox"/> Fixed Term <input type="checkbox"/> Temporary <input type="checkbox"/>
<b>Main purpose of the job:</b>	To provide HIV rapid testing services, holistic HIV counselling and adherence support to clients receiving services within CDC supported areas.
<b>Location:</b>	Tshwane
<b>Closing date:</b>	23 November 2021
<p>In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.</p> <p>Our Organisation maintains a Mandatory COVID-19 requirement and as such only COVID-19 Vaccinated incumbents will be considered for positions.</p>	

### Key performance areas

- Perform HIV rapid tests.
- Ensure related quality control procedures are followed.
- Ensure results are documented as required.
- Provide pre and post testing counselling.
- Provide HIV information to clients that includes but is not limited to risk reduction, ARV's, adherence, nutrition, hygiene, infant feeding.
- Provide counselling regarding disclosure.
- Ensure that confidentiality is maintained.
- Conduct in depth one on one counselling sessions and group counselling as and when required in accordance with counselling guidelines.
- Provide adherence counselling.
- Facilitate index case testing.
- Support the implementation of self-testing services.
- Comply with Standard Operating Procedures (SOPs) and guidelines.
- Accurately document counselling conducted in patient files (or equivalent).
- Accurately report data on activities conducted, in accordance with reporting requirements.
- Compile reports according to reporting requirements.
- Ensure all QC errors are addressed timeously.
- Review evaluates and document patient progress.
- Take ownership and accountability for tasks and demonstrates effective self-management.
- Follow through to ensure that quality and productivity standards of own work are consistently and accurately maintained.
- Maintain a positive attitude and respond openly to feedback.
- Take ownership for driving own career development by participating in ongoing training and development activities.

### Required minimum education and training

- Grade 12, Accredited certificate/training in performing finger pricks & HIV tests, Accredited certificate in basic HIV counselling or equivalent qualification.

### Desirable additional education, work experience and personal abilities

- Experience with Adherence Counselling and SRH counselling would be advantageous.

- Ability to write reports and to use Microsoft Office packages.
- Fluency in more than one African language (especially isiZulu & Sesotho).
- Experience working for PEPFAR funded projects or in the NGO environment.
- Ability to prioritize tasks and work towards deadlines.
- Be a team player.
- Good interpersonal, communication and time management skills.

### **Required minimum work experience**

- 6 months' experience in HIV Testing Services (HTS).

### **Demands of the job**

- Confidentiality, tact, and discretion should be maintained at all times.
- Ability to work with patients who are HIV positive.

### **Communications and relationships**

- Build and maintain effective working relationships with internal and external customers and stakeholders.

Should you be interested in applying for this vacancy, please apply via the link on the career page. Please include the following documentation:

- ID/Passport, Qualification, CV, and Vaccination card.